

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 25, 2017

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Tim Hamblin, Mike Sambs, Raymond Zielinski, Dale Youngquist; Manager Paul Much, Accountant Roger Voigt.

Excused: Commissioner Kathy Bauer.

Also Present: Chad Olsen (McMAHON); Rob Franck, Randall Much (MCO), Jon Myers (Atlas Copco).

Minutes

March 28, 2017 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Coburn/Bates to approve the minutes from the March 28, 2017 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed:

Atlas Copco Blower Replacement

President Youngquist reported on his contact with Jon Myers after the last meeting regarding the pricing on the Total Responsibility Plan (TRP) and the change order from Faith Technologies for additional costs to make corrections to the Blower Building ventilation system as a result of inaccurate data received regarding the heat produced by the blowers. The cost of the change order is reflected in the pricing that is shown on the TRP. Jon Myers indicated the TRP document is the same that was previously presented except for the pricing change. Commissioners discussed items in the agreement and changes to be made; Jon Myers was in agreement with the Commission on the requested changes and will make these changes and send us the revised document for review and approval. Rob Franck reported all five blowers are installed; the programmer was on site last week. Blower #3 had an issue with a contractor and is not operating; we are watching and documenting the faults and errors on the other units. Programming adjustments are being made as these issues occur. President Youngquist questioned if we had a feeling when the start date would be for these units; Jon Myers indicated they are shooting for May 1 to have the items completed. President Youngquist reminded everyone the intent was to have the units run for 60-days after completion and then we would commit to the TRP agreement; Jon Myers responded this was reasonable. We are looking at a July 1, 2017 start date for the TRP agreement.

Old Business

590 Enterprise Drive, Neenah. Chad Olsen reported the Commission received the check from the Investment Group to proceed with the study; Chad will be providing a short form agreement to the Commission for performing this work. Chad questioned who this study will involve; the City of Neenah user charge, the NMSC pretreatment program, and possibly the Sanitary District #2 if

the flow goes through their system. Chad indicated the investment group is potentially looking at a phased approach for the treatment of their waste.

New Business

Operations, Engineering, Planning

Phosphorus Removal. Manager Much reported the trial chemical being used for phosphorus removal, Hyper Ion 4107, is working well and getting us to our limit. Manager Much reported on a letter sent to the Fox Wolf Watershed Alliance (FWWA) in support for the proposed fund for Lake Michigan Application for Building a Water Quality Trading Credit Bank through the installation of conservation practices. The FWWA has been working on reducing the trading costs for phosphorus below \$100 per pound. Chad Olsen reported Grand Chute Menasha West approved the agreement with FWWA.

Polymer Feed System Update. Chad Olsen reported on tours taken to view two different polymer feed systems. Both systems appear viable. Chad reminded the Commission the total cost for the polymer feed system will be in the \$500,000-\$600,000 range.

Boiler Electronic Modulating Controls. Rob Franck explained to the Commission the current manual boiler burner control linkage and how it is set to burn either biogas or natural gas; the linkage is set to burn either gas but is not set at an optimal point for either gas. The Modulating electronic controls will allow for optimum use of either biogas or natural gas. PBBS provided a proposal of \$57,330 to replace all three linkage controls on the boilers. Commissioner Coburn questioned if it makes sense to convert one boiler to see how it works. Rob reported this is the first step in changing the control process; he will have the information in the packets for the May meeting.

Lawn Mower Replacement. Rob Franck reported our current wide area mower is a 2002 John Deere. This unit was originally scheduled in the 2016 budget to be replaced; it was not and is included in the 2017 budget for replacement. Quotes were obtained on commercial units to replace the current style of mower and also to replace with a zero-turn unit. The best price on a zero-turn mower is a Toro Z-master 7000; with trade of our current mower is \$10,074.15 from Evergreen Power, LLC. Rob distributed a comparison of the quotes received for the Commission to review. After discussion, motion made and seconded by Commissioners Bates/Sambis to approve the purchase of the Toro Z-master 7000 from Evergreen Power, LLC at a cost of \$10,074.15. Motion carried unanimously.

Blower Replacement Pay Request. The Commission discussed pay request #4 received from Faith Technologies. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve Faith Technologies pay request #4 in the amount of \$7,805.20, relating to the HSI Blower Replacement. Motion carried unanimously.

McMahon Associates invoices. Commissioners reviewed the McMahon invoices. Motion made and seconded by Commissioners Coburn/Bates to approve for payment McMahon invoices #905665-phase 04, #905665-phase 06 and #905569-phase 08 in the amounts of \$146.00, \$244.96 and \$3,200.00. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of March 2017. There is nothing new to report, the plant is running well. Rob Franck reported we've previously discussed the main items on his New Equipment Issues report. Rob discussed the items in the Equipment & Grounds Report - infrared testing is complete; there was an issue discovered with a connection on the submersible pump that needed attention. Rob reported on his contact with the City of Menasha on the status of a new Public Works Director; they are still in the process of hiring a new Director. Rob also reported being contacted by a second-year Michigan Tech environmental studies student looking for summer employment to receive experience in wastewater. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the Operating Report for the month of March 2017. Motion carried unanimously.

Budget, Finance, Personnel

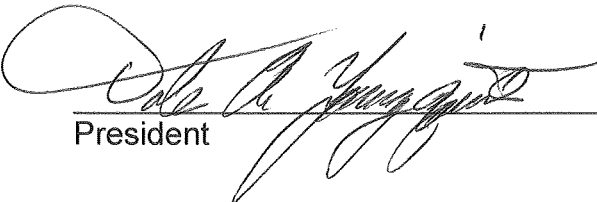
Allied Universal Proposed Rates. Commissioners reviewed and discussed the proposed new security service rates for evening, weekend, and holiday coverage. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the new proposed Allied Universal wage and bill rates to the NMSC with the rates to be effective starting on May 1, 2017. Motion carried unanimously.

Accountant Voigt discussed the financial statements and the Cash & Investment report for the month of March 2017. March Operations reported a net income, the year-to-date is currently running at a loss; May income is more than budget. We should be seeing the plant loadings increasing with the recent wet weather and generating additional revenue. The interest rates on funds in the State Pool and the ICS CDARS have increased to 0.61%. MCO generated \$2,600 in income to the Commission in March. After discussion, motion made and seconded by Commissioners Zielinski/Bates to accept the Accountant's Report for the month of March 2017. Motion carried unanimously.


Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #21380 and #21417 in the amounts of \$126,704.22 and \$525.35 with payment to be made after May 1, 2017. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #136164 through #136237 in the amount of \$300,860.12 and Construction Fund Vouchers #259 through #261 in the amount of \$214,073.00 for the month of March 2017. Motion carried unanimously.

Motion made and seconded by Commissioners Zielinski/Sambs to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:38 a.m.



President



Secretary